



COLLINGWOOD  
SCHOOL

STUDENT SERVICE PORTFOLIO

Name:

House:

Mentor:

See the Service Strand requirements below for reference when you complete your portfolio.

Service Strand Requirements 2018-2019

Grade	Pass Grade Hours	Honours Grade Hours	Reflection	Reflection Rubric Link	External Supervisor Appraisal	Criteria
8 - 9	15	30	<p>What did you do and how did the community benefit?</p> <p>This could be completed in a variety of forms such as written reflection, video or presentation.</p> <p><b>Please submit your Reflection to the Director of Service by May 31, 2019.</b></p>	<a href="#">Gr 8-9</a>	Each initiative must be accompanied by a letter from your Service Supervisor verifying your hours and effort.	<p>Hours must come from participating in a minimum of two different service activities.</p> <p><b>At least one activity and a minimum of 10 hours must be in service to either a charity group or community based organization.</b></p> <p>Examples include:  <i>Non-profit organizations</i>  <i>Senior centers</i>  <i>Service trips</i>  <i>Animal welfare groups</i>  <i>Shoreline Cleanups</i></p>
10 - 12	30	60		<a href="#">Gr 10-12</a>		<p>Hours must come from participating in a minimum of three different service activities.</p> <p><b>At least one activity and a minimum of 20 hours must be in service to either a charity group or community based organization.</b></p> <p><b>You must take a leadership role in at least one Service Initiative</b></p>

Term 1: September 2018 - November 2018

Term 1 Service Documentation	Activity	Month(s)	Who did it help (group, individual, self)	Supervisor email contact	Hrs (Total for activity)
Example:	<i>Bringing food, hot drinks and old Collingwood clothes to hand out at Oppenheimer Park in Downtown Eastside</i>	<i>October</i>	<i>1. Gave comfort and a little bit of food and warm drink to community members of the downtown Eastside 2. Helped me to become more aware of the reality of the people living on the streets in my local area 3. Helped remove excess clothing from Collingwood Lost &amp; Found</i>	<i>jennifer.hobson@collingwood.org</i>	<i>1. Planning - 1 hr. 2. Collecting clothes - 1 hr 3. Making sandwiches - 1 hr 4. Handing out items - 3 hrs Total - 6 hrs.</i>
Service Activity 1					
Service Activity 2					
				<b>TOTAL SERVICE HOURS FOR TERM 1:</b>	
<b>Term 1 Service Report Card (Student)</b>	<p><i>In the space below, please answer the questions to reflect on your participation in the service strand this term <u>in one paragraph</u>.</i></p> <p><i>This paragraph will be your report card comment for service.</i></p> <ul style="list-style-type: none"> <li>- <i>What service activities have I contributed to so far this term?</i></li> <li>- <i>How did my actions help others and/or myself?</i></li> <li>- <i>How many hours in total have I documented so far this year?</i></li> <li>- <i>If I have not completed service this term, what is my plan for the remainder of the year?</i></li> <li>- <i>Fill in the blank (refer to Service criteria above): I am currently planning to _____ (Pass/receive Honours for) service this year.</i></li> </ul> <p><b>Reflection and Report Card Comment:</b> (insert below)</p>				

Term 2: November 2018 - February 2019

Term 2 Service Documentation	Activity	Month(s)	Who did it help (group, individual, self)	Supervisor email contact	Hrs (Total for activity)
Example:	<i>Bringing food, hot drinks and old Collingwood clothes to hand out at Oppenheimer Park in Downtown Eastside</i>	<i>October</i>	<ol style="list-style-type: none"> <li><i>1. Gave comfort and a little bit of food and warm drink to community members of the downtown Eastside</i></li> <li><i>2. Helped me to become more aware of the reality of the people living on the streets in my local area</i></li> <li><i>3. Helped remove excess clothing from Collingwood Lost &amp; Found</i></li> </ol>	<i>jennifer.hobson@collingwood.org</i>	<ol style="list-style-type: none"> <li><i>1. Planning - 1 hr.</i></li> <li><i>2. Collecting clothes - 1 hr</i></li> <li><i>3. Making sandwiches - 1 hr</i></li> <li><i>4. Handing out items - 3 hrs</i></li> <li><i>Total - 6 hrs.</i></li> </ol>
Service Activity 1					
Service Activity 2					
				<b>TOTAL SERVICE HOURS FOR TERM 1 AND 2: (CUMULATIVE)</b>	
<b>Term 2 Service Report Card (Student)</b>	<p><i>In the space below, please answer the questions to reflect on your participation in the service strand this term <u>in one paragraph</u>.</i></p> <p><i>This paragraph will be your report card for service.</i></p> <ul style="list-style-type: none"> <li>- <i>What service activities have I contributed to so far this term?</i></li> <li>- <i>How did my actions help others and/or myself?</i></li> <li>- <i>How many hours in total have I documented so far this year?</i></li>   <li>- <i>If I haven't completed service this term, what is my plan for the remainder of the year?</i></li>   <li>- <i>Fill in the blank (refer to Service criteria above): I am currently planning to <b>pass</b> (Pass/receive Honours for) service this year.</i></li> </ul> <p><b>Reflection and Report Card Comment:</b> (insert below)</p>				

Term 3: February 2019-June 2019

Term 3 Service Documentation	Activity	Month(s)	Who did it help (group, individual, self)	Supervisor email contact	Hrs (Total for activity)
Example:	<i>Bringing food, hot drinks and old Collingwood clothes to hand out at Oppenheimer Park in Downtown Eastside</i>	<i>October</i>	<i>1. Gave comfort and a little bit of food and warm drink to community members of the downtown Eastside 2. Helped me to become more aware of the reality of the people living on the streets in my local area 3. Helped remove excess clothing from Collingwood Lost &amp; Found</i>	<i>jennifer.hobson@collingwood.org</i>	<i>1. Planning - 1 hr. 2. Collecting clothes - 1 hr 3. Making sandwiches - 1 hr 4. Handing out items - 3 hrs Total - 6 hrs.</i>
Service Activity 1					
Service Activity 2					
				TOTAL SERVICE HOURS 305 FOR TERM 1, 2 AND 3: (CUMULATIVE)	
<b>Term 3 Service Report Card (Student)</b>	<p><i>In the space below, please answer the questions to reflect on your participation in the service strand this term <u>in one paragraph</u>.</i></p> <p><i>This year I exceeded my personal goal of getting one hundred hours each term. I finished third term with 380 hours of service. This term I was involved in my elementary school's spring musical for a week, was a buddie at Challengers Baseball and did lots of baking for events at the Ronald McDonald House. I am very happy I was able to help all these great programs this year and look forward to continue volunteering through the summer.</i></p> <p><i><b>This paragraph will be your report card for service.</b> Refer to Service Criteria at the top of your portfolio.</i></p> <p><i>If you <b>PASSED</b> service for the year, answer the following:</i></p> <ul style="list-style-type: none"> <li>- <i>How many service hours did you achieve in total this year?</i></li> <li>- <i>Pick one service initiative that you found most meaningful or had a connection to and write a paragraph outlining the following:</i></li> </ul>				

- *What the activity was*
- *Why you chose to be involved in this service activity*
- *Who it benefited.*

*If you received **HONOURS** for service, answer the following:*

- *How many service hours did you achieve in total this year?*
- *Pick one service activity where you took on a leadership role and explain the following:*
  - *What went well?*
  - *What would you do differently next time?*
  - *What are the next steps in your involvement with this activity, if any?*

*If you received an **INCOMPLETE** for service, answer the following:*

- *How many service hours did you achieve in total this year if any?*
- *What stood in your way of meeting the requirements for service?*
- *What would you do differently?*
- *How are you going to achieve this requirements over the summer?*

*Please note:*

*If you did receive an INCOMPLETE for service this year, you will be receiving a letter home outlining the requirements. You must report to your Head of House in the first week back of school.*

*If you received HONOURS for service, you will be recognized at the final awards ceremony of the school year.*

**Reflection and Report Card Comment:** (insert below)