



COLLINGWOOD SCHOOL

Grade 6-7 Bring Your Own Device (BYOD) at Wentworth

What is BYOD?

Our Bring Your Own Device Program (BYOD) requires grades 6-7 students to bring a recommended digital device to school each day to facilitate in-class learning and information access. BYOD aims to increase our device-to-student ratio to 1:1 for seamless technology integration to support digital learning, innovation and collaborative inquiry.

Device Requirements

The device must be compatible with Google Workspace for Education, that is, be able to open, edit and share files between students and teachers using a student's existing Google Workspace for Education account. It should be lightweight and compact and have a battery life of at least six hours. Many brands of computers are available for purchase; however, it is recommended you speak to the retailer about warranties. Some businesses require you to ship the device out of province for servicing. See below for device specifications.

Recommended Devices:

Chromebook

A Chromebook is a laptop which runs on the Chrome operating system. The device can be used to perform a variety of tasks using the Google Chrome browser. All Chromebooks are designed for full access to Google Workspace for Education. Any recent model of Chromebook will be suitable.

Windows Devices

Windows devices must have the following minimum specifications. Higher than minimum specifications are recommended so that the device will continue to meet usage demands over a 3-year life cycle.



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- CPU: Generally, anything recent will be able to handle the typical user. (recommended: Intel Core i5 processor or higher)
- Hard Drive: 256 GB or higher
- Memory: 4GB RAM or higher (recommended 8GB)
- Operating System: Windows 10 (version 20H2 or higher), English, WiFi: IEEE 802.11ac and is dual band (2.4Ghz and 5Ghz)
- Extended warranty recommended

Mac Devices

MacBook, MacBook Pro, MacBook Air are all suitable Apple devices. Apple devices should have the following minimum specifications.

- CPU: Generally, anything recent will be able to handle the typical user. (recommended: Intel Core i5 processor or higher)
- Hard Drive: 256GB
- Memory: 4GB or higher (recommended 8GB)
- Operating System: Mac OS Catalina (version 10.5.7 or higher), English
- Apple USB to USB-C adaptor
- Applecare extended warranty is recommended

Device Support

Collingwood provides limited technical support for students, namely general Internet connectivity or browser issues. Students are responsible for maintaining their devices and for ensuring devices are charged at the start of the school day and are compatible with coursework. Collingwood will not provide hardware support.

Labelling and Caring for the device

It is recommended that all students label devices and power cords with first and last name and/or personalize devices in ways that are appropriate for school use.

Students must have a hard case on their device and a soft computer sleeve is highly recommended in addition to this.



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Safety, Security and Responsibility

Devices are the student's responsibility and must be secured in lockers when not in use.

Acceptable Use Policy

All students must adhere to Collingwood's [Acceptable Use Policy](#) (AUP) as part of their enrolment at Collingwood School.



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Frequently Asked Questions

1. My device is not working. What should I do?

Check that the device is properly charged and turned on. If it is a software issue, ask a friend for help or go to the “help” feature of the website. If it is a hardware issue, find a computer help-desk service off-campus or consult your warranty. Collingwood School’s IT staff cannot repair personal devices as this voids the warranty.

2. I forgot my Google Workspace for Education password. Now what?

Students can ask the Information Technology (IT) department to reset a password.

3. What happens if my device is lost or damaged?

Each student is personally responsible for all of his/her devices – label them for easy identification. While Collingwood is not responsible for personal devices, the school will post notices on a student’s behalf, as appropriate, to assist in relocating missing devices.

4. Will I be able to charge my laptop/tablet at school?

Students are expected to have devices already charged upon arrival for the school day. If students need to charge devices during the day, they will have limited access to outlets in classrooms or other workspaces but must have their own charger(s) and power cords.

5. Can Teachers/Administrators look at my device?

Collingwood School has the right to withdraw or limit BYOD privileges if the terms of the AUP have been violated. Collingwood can monitor personal devices connected to the network and will take disciplinary action if there is reason to believe that a violation of the Code of Conduct has occurred. If there is a serious infraction, Collingwood may have access to personal device(s) for investigation purposes. This access will be authorized by the parent or guardian, as appropriate.