



COLLINGWOOD SCHOOL

CODE OF CONDUCT

At Collingwood School, expectations for student behaviour are high because we believe that our students should positively represent themselves, their families, and the school. How students act sets the tone for a healthy school community and what we teach here during their days at school should prove to be applicable life lessons for every setting in their lives beyond. Being a student at Collingwood School means that one is not perfect, but is always trying to be thoughtful and intentional about personal conduct and one's impact on others.

In its simplest form, ideal Collingwood student behaviour is comprised of three clear tenets:

Respect for self
Respect for others
Respect for community

When a student's behaviour significantly deviates from the guidelines, the school will respond with a set of consequences that are intended to teach the student and also reinforce the message to the broader community about our expectations.

It is impossible to foresee every scenario that will emerge from year to year. However, there are some typical situations that tend to arise. Each situation will be assessed individually and consequences will be determined based on the unique details of the case, the age of the student, the number of people impacted and the student's past history. Lastly, our experience is that almost all discipline situations become public and impact others. Therefore, we reserve the right—while being mindful of students' rights to confidentiality and privacy—to occasionally share relevant information about a case to help the community learn and to mitigate against gossip.

DISCIPLINE PROTOCOL: MAJOR RULES

There are three main categories of major rules: Kindness and Respect; Academic Integrity; Drugs and Alcohol

Kindness and Respect:

Bullying (in person or online), harassment, cruel or demeaning language, emotional abuse, physical violence, or discrimination based on race, ethnicity, gender, gender identity or expression, sexual orientation, religion, or ability will not be tolerated. Theft and vandalism will also not be tolerated.

Academic Integrity:

Students learn best when they produce their own work, academic or otherwise. Therefore, cheating, plagiarism, and submitting another's work as one's own is not acceptable.

Students are also expected to value their academic time and to attend every class. Purposefully avoiding class due to a test, assignment, or any other reason is unacceptable.

Drugs and Alcohol:

We care deeply about the overall safety, physical, and mental health of our students. Therefore, use, possession, and distribution of drugs, tobacco, alcohol, and other types of illicit substances are not tolerated on campus, off-campus during school hours, or while on a school-sponsored event. Possession of paraphernalia is also not permitted. E-cigarettes and vaping are not allowed.

DISCIPLINE PROTOCOL: MINOR RULES

We also expect students to:

- be punctual,
- wear the school uniform properly,
- not use their cell phone during class,
- take personal responsibility to clean up after themselves and others
- be a positive representative and ambassador for Collingwood School on and off campus

While initial consequences for some of these more 'minor' infractions may be relatively small, an accumulation of minor rule infractions usually indicates a larger, more concerning issue. Therefore, in some cases, an accumulation of minor infractions will lead to more severe consequences.

DISCIPLINE PROCESS:

When a behavioural guideline has been broken or a student is suspected of being involved in an incident:

1. An investigation into the facts of what happens is initiated
2. The school will inform the parents about the incident and process
3. The school, upon making a determination of the facts, will determine a set of consequences for the student and parents.
4. Upon return from suspension (if applicable) the student will lead a conversation with the head of campus describing what they have learned and how they aim to improve their behaviour moving forward.

While a range of consequences may result, students and parents can expect that a violation of the major rules will likely result in suspension. Also, if an initial incident is determined by the school to be egregious, the student may receive a more serious consequence, up to and including expulsion.

Definitions:

In-school suspension- The student attends school and completes academic work under the supervision of an administrator or Head of House. Academic work will be able to be completed. The student is suspended from all extra-curricular activities.

External suspension- The student is not allowed to attend school and must remain away from campus. The student is suspended from all Collingwood activities: academics, arts, athletics, and service.

Probation- A student who is on probation is 'on thin ice' and understands that a violation of a major school rule will likely result in expulsion. Typically, probationary periods occur upon return from external suspension and are of a finite length.