



COLLINGWOOD SCHOOL

Collingwood School is a coeducational day school located on two campuses in West Vancouver, BC. Our purpose is to teach, model, inspire and encourage our students, ultimately preparing them to become successful global citizens. With an innovative, evolving approach to teaching, the totality of our curriculum provides students with a wealth of diverse, meaningful and transformative educational experiences.

At Collingwood, we are uncommon, unbounded and unassuming. We search for teachers who think differently, who are willing to learn and who are experts in academics, arts, athletics or service.

We are seeking a **Head of House (School Counsellor)** to join our Morven Campus (Senior School: Grades 8-12). This position is a maternity leave contact and the employment term will be for the full 2019-2020 school year (August 23, 2019 until June 30, 2020).

Responsibilities

- Monitor and support each student's social emotional development, academic achievement, and school engagement within the assigned grade level and School House System.
- Collaborate closely with the mentor teachers to ensure they are supported to monitor and support students.
- Monitor student progress and achievement on Term and Interim Reporting and initiate student support meetings when needed.
- Facilitate teacher team meetings and systematic grade team meetings to create and monitor student intervention plans.
- Liaise with parents, as appropriate, to address student progress and parent involvement in the development and participation of student intervention plans.
- Develop and manage, in collaboration with other Heads of House, an aligned and grade-level specific theme and skill-based Mentor Program.
- Assist with grade level special activities at the grade level of responsibility.
- Support the development of grade level appropriate "Learning to Learn" strategies.
- Orient new students to their grade level at the beginning of the year and systematically monitor their successful integration to the school.
- Support the development of the start of year Student Induction program.
- Support the implementation of the Student Code of Conduct: Model and reinforce Student Code of Conduct expectations and Restorative Practices.
- Oversee and implement the Career Education curriculum for one grade level (Grade 8-12).
- Assist the Dean of Students with the development and implementation of the Round Square inspired, "4-strand co-curricular program."
- Support systems to ensure students meet the requirements of the Collingwood Certificate.

- Address proactively, relevant trends in adolescent behavior (e.g. guest speakers and communication to parents).
- Create a collaborative and supportive 'House System' that focuses on a learning and living environment and contributes to a healthy school community.

Qualifications

- Bachelor of Education
- Minimum 3 years of teaching experience at the secondary level
- A Masters Degree in counselling preferred
- Understanding of the BC Curriculum
- Certified (or in the process of becoming certified) by the British Columbia Ministry of Education Teacher Regulation Branch

Our "Must Haves"

- Proven work ethic with utmost integrity
- Desire to help each student achieve personal success
- Self-awareness, with a desire for constant self improvement (goal-oriented)
- Self motivated, energetic and fun

We offer a competitive salary, a generous benefits package, including a RRSP matching program, along with one of the most beautiful locations in Canada to work!

If this role sounds like a good fit, we would love to hear from you! Please submit a cover letter detailing your suitability for the position along with your resume, including three employment references, to: by samantha.weiss@collingwood.org **March 31, 2019**.

We sincerely thank all applicants for your interest however, only shortlisted candidates will be contacted.

Please [visit our website](#) for more information about our school.
