

## COLLINGWOOD SCHOOL SOCIETY

ANNUAL GENERAL MEETING – 6:00 P.M. 3 OCTOBER, 2023

HELD AT COLLINGWOOD SCHOOL, 70 MORVEN DRIVE  
WEST VANCOUVER, BRITISH COLUMBIA

### MINUTES

---

Mr. David Smith, Chair of the Board of Governors, acted as Chair of the meeting and called the meeting to order at 6:05p.m. Ms. Karey Brooks acted as Recording Secretary and Scrutineer.

Mr. Smith introduced Ms. Lisa Evans, Head of School, Ms. Karey Brooks, Board Secretary, and Mr. Nicolas Jimenez, Finance Chair.

Ms. Brooks confirmed that written notice of the Annual General Meeting had been given to all Members entitled to receive such notice in accordance with the bylaws. Ms. Brooks advised that there was a quorum present of 206 people including proxies. As a result, the Chair declared the meeting regularly called and properly constituted for the transaction of business described in the Notice.

The Chair outlined the formal business to be conducted at the meeting.

#### FINANCIAL STATEMENTS

The Chair confirmed that a copy of the 2022-23 financial statements were posted on the Collingwood website at the link included in the Notice of Meeting and copies were available at both Morven reception and upon sign in at the AGM. He noted the school's financial position will be covered in the Head's report.

#### APPOINTMENT OF THE AUDITORS

The Chair then moved to the appointment of auditors: **Upon a motion duly made, seconded and carried, it was resolved that** KPMG be re-appointed as the Society auditors for the 2023-24 fiscal year, to serve until the next Annual General Meeting, at a remuneration to be determined and fixed by the Board of Governors.

#### ELECTION OF GOVERNORS

The Chair reviewed the nominations process and thanked the members of the Nominating Committee. The election of new Governors was uncontested as there were two individuals nominated and two vacancies.

#### *Elected by acclamation are:*

- Dr. Riley Senft – 3-year term
- Mr. Martin Weinberg – 1-year term

#### *The continuing Governors are:*

- Pauline Anderson (Chair, Parents' Council)
- Karey Brooks
- Debby Carreau
- Leslie Farrar

- Adam Hill
- Nicolas Jimenez
- Mohamed Mansour
- Kirsten McElgunn
- Ariana Sairafi (Chair, Alumni Association)
- Dan Sander
- Lydia Ventura Paterson

***The retiring Governors are:***

- David Smith

**REPORT FROM THE HEAD**

Ms. Evans provided her annual report to the meeting which included highlights of the return to full programming, progress on year two of our strategic plan and the associated impact on each of our four pillars and finally a summary of the school's financial health. The Head concluded by acknowledging the outgoing Chair's service, commitment and overall contribution to the School.

**TERMINATION OF MEETING**

There being no further business, the Chair asked for a motion to terminate the meeting.

**Upon a motion duly made, seconded and carried,** the meeting was terminated at 6:27 p.m.

*Dave Smith*

Dave Smith (Oct 7, 2022 16:56 PDT)

---

Chair

*Karey Brooks*

---

Secretary