

Financial Statements of

**COLLINGWOOD SCHOOL
SOCIETY**

And Independent Auditors' Report thereon

Year ended June 30, 2019



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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of Collingwood School Society

Report on the Financial Statements

Opinion

We have audited the financial statements of Collingwood School Society (the "Entity"), which comprise:

- the statement of financial position as at June 30, 2019
- the statement of operations for the year then ended
- the statement of changes in net assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements, present fairly, in all material respects, the financial position of the Entity as at June 30, 2019, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "**Auditors' Responsibilities for the Audit of the Financial Statements**" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.



- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

As required by the Societies Act (British Columbia), we report that, in our opinion, the accounting policies applied in preparing and presenting the financial statements in accordance with Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding period.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, slightly slanted style. Below the signature is a horizontal line that starts under the 'K' and ends under the 'P'.

Chartered Professional Accountants

Vancouver, Canada
September 18, 2019

COLLINGWOOD SCHOOL SOCIETY

Statement of Financial Position

June 30, 2019, with comparative information for 2018

| | 2019 | 2018 |
|--------------------------------------------------|----------------------|----------------------|
| Assets | | |
| Current assets: | | |
| Cash and cash equivalents | \$ 20,781,207 | \$ 25,718,270 |
| Investments, including accrued interest (note 3) | 9,128,666 | - |
| Accounts receivable (notes 4 and 17) | 196,743 | 316,620 |
| Prepaid expenses | 525,045 | 356,830 |
| Deposits | 60,585 | - |
| | <u>30,692,246</u> | <u>26,391,720</u> |
| Capital assets (note 5) | 68,549,653 | 68,299,015 |
| Long-term prepaid lease (note 6) | 92,632 | 101,895 |
| | <u>\$ 99,334,531</u> | <u>\$ 94,792,630</u> |

Liabilities and Net Assets

| | | |
|---------------------------------------------------|----------------------|----------------------|
| Current liabilities: | | |
| Accounts payable and accrued liabilities (note 9) | \$ 850,127 | \$ 930,976 |
| Accrued salaries and benefits (note 7) | 3,409,542 | 3,499,146 |
| Tuition and other fees received in advance | 25,789,712 | 24,483,122 |
| Current portion of long-term debt (note 8) | 1,463,460 | 1,150,000 |
| | <u>31,512,841</u> | <u>30,063,244</u> |
| Long-term debt (note 8) | 10,374,396 | 10,200,000 |
| Net assets (deficiency): | | |
| Unrestricted | 523,819 | (2,481,294) |
| Internally restricted | 82,040 | 50,788 |
| Externally restricted | 129,638 | 10,877 |
| Invested in capital assets (note 11) | 56,711,797 | 56,949,015 |
| | <u>57,447,294</u> | <u>54,529,386</u> |
| Commitments (note 14) | | |
| Subsequent event (note 21) | | |
| | <u>\$ 99,334,531</u> | <u>\$ 94,792,630</u> |

See accompanying notes to financial statements.

Approved on behalf of the Board:


Brent Wolkerton, Governor


Dave Smith, Governor

COLLINGWOOD SCHOOL SOCIETY

Statement of Operations

Year ended June 30, 2019, with comparative information for 2018

| | Operating | Internally restricted | Externally restricted | Invested in capital assets | 2019 Total | 2018 Total |
|---------------------------------------------------------|---------------------|--------------------------|--------------------------|-------------------------------|---------------------|-----------------------|
| Revenue: | | | | | | |
| Tuition fees | \$ 28,660,712 | \$ - | \$ - | \$ - | 28,660,712 | \$ 27,758,819 |
| Less: Bursaries granted | (748,282) | - | (135,108) | - | (883,390) | (838,091) |
| | 27,912,430 | - | (135,108) | - | 27,777,322 | 26,920,728 |
| Government grants (note 10) | 3,654,771 | - | - | - | 3,654,771 | 3,637,969 |
| New student admission fees | 486,750 | - | - | - | 486,750 | 546,463 |
| Contributions received from | | | | | | |
| Parents' Council Fundraising (note 12) | - | 136,184 | - | - | 136,184 | 108,269 |
| Transportation revenue | 157,535 | - | - | - | 157,535 | 142,801 |
| Investment income | 277,458 | - | - | - | 277,458 | 470,588 |
| Other (notes 13 and 17) | 379,652 | - | - | - | 379,652 | 299,310 |
| | 32,868,596 | 136,184 | (135,108) | - | 32,869,672 | 32,126,128 |
| Expenses: | | | | | | |
| Salaries and benefits | 22,397,407 | - | - | - | 22,397,407 | 21,275,657 |
| Professional development | 321,249 | - | - | - | 321,249 | 290,916 |
| Curricular expense | 1,156,136 | - | 88,641 | - | 1,244,777 | 1,191,714 |
| Buildings and grounds maintenance | 1,471,069 | - | - | - | 1,471,069 | 1,370,586 |
| Transportation expense | 601,513 | - | - | - | 601,513 | 549,024 |
| Information technology | 656,648 | - | - | - | 656,648 | 546,238 |
| Parent, alumni and community relations | 663,642 | - | 3,003 | - | 666,645 | 671,032 |
| General and administrative | 1,284,796 | - | - | - | 1,284,796 | 1,525,249 |
| Amortization | - | - | - | 2,790,364 | 2,790,364 | 2,640,115 |
| Interest | 166,681 | - | - | - | 166,681 | 195,788 |
| | 28,719,141 | - | 91,644 | 2,790,364 | 31,601,149 | 30,256,319 |
| Excess (deficiency) of revenue over | | | | | | |
| expenses before other items | 4,149,455 | 136,184 | (226,752) | (2,790,364) | 1,268,523 | 1,869,809 |
| Other: | | | | | | |
| Fundraising (notes 17 and 18) | 900,393 | - | 657,169 | - | 1,557,562 | 1,270,711 |
| Gift to Collingwood School Foundation (note 17) | (43,584) | - | - | - | (43,584) | (10,587,873) |
| Gain on sale of investments | - | - | - | - | - | 349,108 |
| Fair value adjustment of interest rate swap (note 9) | 135,407 | - | - | - | 135,407 | (119,601) |
| | 992,216 | - | 657,169 | - | 1,649,385 | (9,087,655) |
| Net excess (deficiency) of revenue over expenses | \$ 5,141,671 | \$ 136,184 | \$ 430,417 | \$ (2,790,364) | \$ 2,917,908 | \$ (7,217,846) |

See accompanying notes to financial statements.

COLLINGWOOD SCHOOL SOCIETY

Statement of Changes in Net Assets

Year ended June 30, 2019, with comparative information for 2018

| | Unrestricted | Internally restricted | Externally restricted | Invested in capital assets | 2019 Total | 2018 Total |
|----------------------------------------------------------|----------------|--------------------------|--------------------------|-------------------------------|---------------|---------------|
| Net assets (deficiency), beginning of year | \$ (2,481,294) | \$ 50,788 | \$ 10,877 | \$ 56,949,015 | \$ 54,529,386 | \$ 61,747,232 |
| Net excess (deficiency) of revenue over expenses | 5,145,461 | 136,184 | 430,417 | (2,794,154) | 2,917,908 | (7,217,846) |
| Net change in invested in capital assets (note 11(b)) | (2,140,348) | (104,932) | (311,656) | 2,556,936 | - | - |
| Net assets, end of year | \$ 523,819 | \$ 82,040 | \$ 129,638 | \$ 56,711,797 | \$ 57,447,294 | \$ 54,529,386 |

See accompanying notes to financial statements.

COLLINGWOOD SCHOOL SOCIETY

Statement of Cash Flows

Year ended June 30, 2019, with comparative information for 2018

| | 2019 | 2018 |
|----------------------------------------------------|---------------|----------------|
| Cash provided by (used in): | | |
| Operating: | | |
| Net excess (deficiency) of revenue over expenses | \$ 2,917,908 | \$ (7,217,846) |
| Items not involving cash: | | |
| Amortization | 2,790,364 | 2,640,115 |
| Amortization of prepaid lease | 9,263 | 9,263 |
| Loss on disposal of capital assets | 3,790 | - |
| Fair value adjustment of stamp and coin collection | - | 90,000 |
| Realized gain on investments | - | (349,108) |
| Change in non-cash operating working capital: | | |
| Accounts receivable | 119,877 | (29,177) |
| Accrued interest on investments | (128,666) | - |
| Prepaid expenses | (168,215) | 142,278 |
| Deposits | (60,585) | - |
| Accounts payable and accrued liabilities | (80,849) | 11,449 |
| Accrued salaries and benefits | (89,604) | 190,694 |
| Tuition and other fees received in advance | 1,306,590 | 1,196,625 |
| | 6,619,873 | (3,315,707) |
| Investments: | | |
| Purchase of investments | (9,000,000) | (299,930) |
| Proceeds from sale of investments | - | 10,587,873 |
| Additions to capital assets | (3,044,791) | (1,162,717) |
| | (12,044,791) | 9,125,226 |
| Financing: | | |
| Additions to long-term debt | 1,640,000 | - |
| Repayment of long-term debt | (1,152,145) | (1,050,000) |
| | 487,855 | (1,050,000) |
| Increase (decrease) in cash and cash equivalents | (4,937,063) | 4,759,519 |
| Cash and cash equivalents, beginning of year | 25,718,270 | 20,958,751 |
| Cash and cash equivalents, end of year | \$ 20,781,207 | \$ 25,718,270 |

See accompanying notes to financial statements.

COLLINGWOOD SCHOOL SOCIETY

Notes to Financial Statements

Year ended June 30, 2019

1. Operations:

Collingwood School Society (the "Society") was incorporated on December 8, 1983 under the authority of the Society Act of British Columbia. The Society transitioned to the new Societies Act (British Columbia) on August 8, 2018. The Society is a registered charity under the Income Tax Act and is therefore exempt from the payment of income tax.

The Society operates Collingwood School (the "School") at the Morven Campus (600 students, grades 8 - 12) and the Wentworth Campus (650 students, junior kindergarten - grade 7), both in West Vancouver. The School is classified as a Group 2 independent school under the Independent School Act.

The School is non-denominational and co-educational. It aims to graduate students whose achievements are excellent, who are inspired by learning, who appreciate the contribution made to a fulfilling life by scholarship, the arts, athletics and service, and who understand the rights, obligations and responsibilities of living in a free democratic society.

2. Significant accounting policies:

The financial statements have been prepared by management in accordance with Canadian Accounting Standards for Not-For-Profit Organizations and include the following significant accounting policies:

(a) Fund accounting:

The resources and operations of the Society have been segregated for accounting purposes into the following funds:

(i) Operating fund:

The operating fund accounts for the Society's program delivery, support and administrative activities. Amortization charges relating to these activities are accounted for in the invested in capital assets fund.

(ii) Restricted funds:

The externally restricted fund accounts for funds derived from donations and fundraising efforts which the purposes have been specifically designated by donors.

The internally restricted fund represents contributions received from the Parents' Council fundraising to be used for the benefit of the School.

(iii) Capital assets fund:

The capital assets fund accounts for the amortization of capital assets used in operations of the Society as well as the Society's investment in capital assets and related long-term debt.

Interfund transfers to fund capital asset acquisitions and long-term debt repayments related to capital assets are presented in the statement of changes in net assets.

COLLINGWOOD SCHOOL SOCIETY

Notes to Financial Statements (continued)

Year ended June 30, 2019

2. Significant accounting policies (continued):

(b) Revenue recognition:

The Society follows the restricted fund method of accounting for contributions.

(i) Unrestricted contributions:

Unrestricted contributions, including government grants, are recognized as revenue of the Operating Fund in the period in which the entitlement is received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

(ii) Restricted contributions:

Restricted contributions, including capital fundraising, received for future capital acquisitions are recorded in the restricted fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

(iii) Parents' Council contributions that are for specific purposes are internally restricted.

(iv) Asset and service contributions:

Donations and contributions in kind are recorded at fair value at the time of receipt when and if such a value can be reasonably determined.

Volunteers contribute a significant amount of time each year to assist the Society in fundraising and carrying out its programs and services. Because of the difficulty of determining their fair value, contributed services of volunteers are not recognized in these financial statements.

(v) Tuition fees received prior to June 30 for the upcoming year are deferred as tuition fees received in advance and recognized as revenue in the period to which the fees relate. New student admission fees are recognized as fully earned when the applicant is accepted for admission to the school. The school grants bursaries for students of the faculty and other students who apply for financial aid. These bursaries are recorded as a reduction of revenues when granted.

(vi) Other fees are recorded as revenue when the related services are provided.

COLLINGWOOD SCHOOL SOCIETY

Notes to Financial Statements (continued)

Year ended June 30, 2019

2. Significant accounting policies (continued):

(c) Capital assets:

Capital assets are recorded at cost and are amortized over the estimated useful lives of the assets using the following methods and annual rates:

| Assets | Basis | Rates |
|-------------------------------|---------------|---------------|
| Morven Campus: | | |
| Buildings | Straight-line | 26 - 50 years |
| Turf Field | Straight-line | 15 years |
| Wentworth Campus: | | |
| Buildings | Straight-line | 20 - 50 years |
| Turf Field | Straight-line | 15 years |
| Furniture, fixtures and other | Straight-line | 3 -10 years |

School development costs are capitalized as capital assets once there is certainty as to the future benefit being realized on the project. Once projects are complete, they are transferred to the appropriate capital asset category for amortization which begins when assets are in put in use.

(d) Impairment of capital assets:

The Society reviews its capital assets for impairment which are held and in use whenever events or changes in circumstances indicate that the assets no longer have long-service potential to the Society. If such conditions exist, an impairment loss is measured at the amount by which the carrying amount of the asset exceeds its residual value.

(e) Prepaid lease:

The components of the prepaid lease are amortized on a straight-line basis over the term of the arrangement.

(f) Employee future benefits:

The Society provides extended health benefits to retired employees with a combination of 85 points based on age and service at the time of retirement. There are currently 20 (2018 - 24) retired employees receiving extended health benefits. These amounts are recorded as a liability on an unfunded basis based on the estimated present value of expected future payments to existing retired employees and management's estimate of current employees who are expected to meet the eligibility criteria upon retirement.

COLLINGWOOD SCHOOL SOCIETY

Notes to Financial Statements (continued)

Year ended June 30, 2019

2. Significant accounting policies (continued):

(g) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Significant areas requiring management estimates include the recoverability of accounts receivable, the useful lives of capital assets for amortization, accrued liabilities, and provisions for employee future benefits. Actual results could differ from these estimates.

(h) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Society has not made this election.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Society determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Society expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

(i) Economic interest:

The Collingwood School Foundation (the "Foundation") was established to raise funds for the ultimate benefit of the Society. The endowment funds are maintained in perpetuity by the Foundation, with earnings from the funds being available for distribution to the Society to provide financial aid and program funding to benefit the Society and its students. The Foundation was incorporated under the Societies Act of British Columbia. The Foundation is designated as a public foundation, is a registered charity under the Income Tax Act and is therefore exempt from the payment of income tax. The Society and the Foundation are separate legal entities having separate board of governors and directors and independently make all decisions affecting their funds. These financial statements do not reflect the accounts of the Foundation.

COLLINGWOOD SCHOOL SOCIETY

Notes to Financial Statements (continued)

Year ended June 30, 2019

3. Investments, including accrued interest:

Investments consist of guaranteed investment certificates which are held at a Canadian chartered bank, earning interest ranging from 2.55% to 2.60% with maturities ranging from 90 days to 240 days.

4. Accounts receivable:

| | 2019 | 2018 |
|---------------------------------------|-------------------|-------------------|
| Trade and other receivables (note 17) | \$ 105,069 | \$ 128,426 |
| Commodity sales tax | 91,674 | 188,194 |
| | \$ 196,743 | \$ 316,620 |

5. Capital assets:

| | | | 2019 | 2018 |
|-------------------------------|----------------------|-----------------------------|----------------------|----------------------|
| | Cost | Accumulated amortization | Net book value | Net book value |
| Morven Campus: | | | | |
| Land | \$ 2,569,315 | \$ - | \$ 2,569,315 | \$ 682,971 |
| Buildings | 49,239,239 | 8,412,987 | 40,826,252 | 41,651,895 |
| Turf Field | 1,112,571 | 296,685 | 815,886 | 890,057 |
| Wentworth Campus: | | | | |
| Land | 4,404,621 | - | 4,404,621 | 4,404,621 |
| Buildings | 23,901,589 | 6,693,257 | 17,208,332 | 17,700,960 |
| Turf Field | 544,453 | 290,375 | 254,078 | 290,374 |
| Furniture, fixtures and other | 9,941,575 | 7,470,406 | 2,471,169 | 2,678,137 |
| | \$ 91,713,363 | \$ 23,163,710 | \$ 68,549,653 | \$ 68,299,015 |

Included in Morven Campus land and buildings are two strata units purchased during the year that are being used as rental housing for school faculty. The purchases were financed by a bank term loans (note 8).

COLLINGWOOD SCHOOL SOCIETY

Notes to Financial Statements (continued)

Year ended June 30, 2019

6. Prepaid lease:

On December 18, 2008, the Society entered into an agreement with the Capilano Rugby Club (the "Club") for the use of the Club's field and facilities until December 31, 2031 for consideration of \$200,000. The lease is amortized on a straight-line basis over the usage term.

7. Post-retirement benefits:

Included in accrued salaries and benefits is the Society's post-retirement health benefit plan liability as follows:

| | 2019 | 2018 |
|--------------------|-------------------|-------------------|
| Retired employees | \$ 395,308 | \$ 359,782 |
| Eligible employees | 360,750 | 244,592 |
| | <u>\$ 756,058</u> | <u>\$ 604,374</u> |

The significant assumptions adopted in measuring the post-retirement benefits include using a discount rate of 3.50% (2018 - 3.50%) and the estimated life expectancy from Statistics Canada for 65 year olds in British Columbia.

8. Long-term debt:

| | 2019 | 2018 |
|----------------------------------------------------------------------------------------------------------------------|----------------------|----------------------|
| Term loan: | | |
| Royal Bank term loan bearing interest of prime plus 0.30% repayable quarterly in equal installments over 20 years | \$ 10,200,000 | \$ 11,350,000 |
| Royal Bank term loan bearing interest of 2.64% repayable monthly in equal installments of \$4,723, due June 27, 2024 | 879,721 | - |
| Royal Bank term loan bearing interest of 2.54% repayable monthly in equal installments of \$4,041 due June 6, 2024 | 758,135 | - |
| | <u>11,837,856</u> | <u>11,350,000</u> |
| Less current portion of long-term debt | 1,463,460 | 1,150,000 |
| | <u>\$ 10,374,396</u> | <u>\$ 10,200,000</u> |

COLLINGWOOD SCHOOL SOCIETY

Notes to Financial Statements (continued)

Year ended June 30, 2019

8. Long-term debt (continued):

The Society has entered into a Credit Agreement with the Royal Bank of Canada to finance the operations of the School. The facility permits total borrowing of \$22,550,000 (2018 - \$19,700,000). The facility includes a revolving loan of up to \$3,500,000; a revolving loan of up to \$5,000,000, a non-revolving 20 year term facility of \$13,750,000, and a Visa credit limit of \$300,000. This facility is secured by a general security agreement covering all property of the Society, a first charge of \$7,500,000 on the Morven Campus land and buildings, a first charge of \$15,000,000 on the Wentworth Campus land and buildings and a certificate of insurance over buildings and equipment with a loss payable to the Royal Bank.

The Society has financed construction of the Morven Campus under the non-revolving term facility consisting of Bankers' Acceptances bearing acceptance fees of 1.50% per annum. The non-revolving term facility is amortized over 20 years. As of June 30, 2019, \$10,200,000 (2018 - \$11,350,000) was remaining on this facility. The facility matures November 30, 2020 pursuant to an amended agreement entered into with Royal Bank of Canada subsequent to year-end.

The annual principal repayments on long-term debt required for the next five years and thereafter are as follows:

| | |
|------------|---------------|
| 2020 | \$ 1,463,460 |
| 2021 | 1,615,125 |
| 2022 | 1,716,834 |
| 2023 | 1,768,588 |
| 2024 | 1,870,388 |
| Thereafter | 3,403,461 |
| | <hr/> |
| | \$ 11,837,856 |

9. Interest rate swap liability:

The Society has one outstanding interest rate swap contract currently totaling \$10,200,000. The balance of the swap amortizes in parallel with the expected debt amortization. The agreement swaps floating interest rates to a fixed rate of 2.86%, which includes Bankers' Acceptance fees of 1.50%, and expires on July 31, 2025. Quarterly, the Society uses excess cash to reduce the obligation and therefore the interest cost to the Society. The amount of excess cash available to apply varies from quarter to quarter.

The swap contract was recorded at fair value and included in accounts payable and accrued liabilities of \$58,493 (2018 - \$193,900) at June 30, 2019 on the statement of financial position. This fair value adjustment has been reflected in the statement of operations as a \$135,407 gain in the current year (2018 - loss of \$119,601). The quarterly payments under the agreement are recorded as interest expense.

COLLINGWOOD SCHOOL SOCIETY

Notes to Financial Statements (continued)

Year ended June 30, 2019

10. Government grants:

The Society receives an Independent School Act grant based on the number of eligible students. In order for students to be eligible, the following conditions must hold:

- (a) the student must be enrolled in an independent school for at least 600 hours between July 1 and May 15 in a school year;
- (b) the student must be five years or older; and
- (c) the student's parent or guardian must be a citizen of Canada or a landed immigrant and they must reside in British Columbia.

The School receives 35% of the amount the government funds the West Vancouver School Board for operating costs per eligible student. During 2019, there were 1,197 (2018 - 1,198) eligible students.

11. Invested in capital assets:

- (a) Invested in capital assets is comprised of the following:

| | 2019 | 2018 |
|------------------------------------|----------------------|----------------------|
| Capital assets | \$ 68,549,653 | \$ 68,299,015 |
| Amounts financed by long-term debt | (11,837,856) | (11,350,000) |
| | <u>\$ 56,711,797</u> | <u>\$ 56,949,015</u> |

- (b) Change in net assets invested in capital assets is comprised of the following:

| | 2019 | 2018 |
|-------------------------------------------|---------------------|---------------------|
| Excess of revenue over expenses: | | |
| Amortization of capital assets | \$ (2,790,364) | \$ (2,640,115) |
| Loss on disposal of capital assets | (3,790) | - |
| | <u>(2,794,154)</u> | <u>(2,640,115)</u> |
| Net change in invested in capital assets: | | |
| Additions to capital assets | 3,044,791 | 1,162,717 |
| Additions to long-term debt | (1,640,000) | - |
| Repayment of long-term debt | 1,152,145 | 1,050,000 |
| | <u>2,556,936</u> | <u>2,212,717</u> |
| | <u>\$ (237,218)</u> | <u>\$ (427,398)</u> |

COLLINGWOOD SCHOOL SOCIETY

Notes to Financial Statements (continued)

Year ended June 30, 2019

12. Parents' Council Fundraising:

The Parents' Council generates revenues through their fundraising activities to support the School's activities and programs. The amount fluctuates from year to year based on fundraising activities.

13. Other revenue:

Other revenue consists of the following:

| | 2019 | 2018 |
|--------------------------------|------------|------------|
| Wentworth lunch program, net | \$ 25,461 | \$ 42,562 |
| Cafeteria | 25,058 | 22,820 |
| Vancouver Foundation (note 16) | 15,709 | 14,946 |
| Camp, net | 114,731 | 103,944 |
| Summer Institute, net | 126,375 | 92,314 |
| Miscellaneous (note 17) | 72,318 | 22,723 |
| | <hr/> | <hr/> |
| | \$ 379,652 | \$ 299,310 |

14. Commitments:

The Society has commitments under various operating leases for equipment. Future payments under such lease obligations are due as follows:

| | |
|------|------------|
| 2020 | \$ 52,413 |
| 2021 | 52,413 |
| 2022 | 52,413 |
| 2023 | 39,310 |
| | <hr/> |
| | \$ 196,549 |

15. Financial risks:

(a) Liquidity risk:

Liquidity risk is the risk that the Society will be unable to fulfill its obligations on a timely basis or at a reasonable cost. The Society manages its liquidity risk by monitoring its operating requirements and obtaining appropriate financing as required. The Society prepares budget and cash forecasts to ensure it has sufficient funds to fulfill its obligations. There has been no changes to the risk exposure from 2018.

COLLINGWOOD SCHOOL SOCIETY

Notes to Financial Statements (continued)

Year ended June 30, 2019

15. Financial risks (continued):

(b) Credit risk:

Credit risk refers to the risk that a counterparty may default on its contractual obligations resulting in a financial loss. The Society is exposed to credit risk with respect to the accounts receivable. The Society assesses, on a continuous basis, accounts receivable and provides for any amounts that are not collectible in the allowance for doubtful accounts. The Society is not subject to any significant credit risks associated with its cash deposits and investments as they are placed with reputable financial institutions.

(c) Interest rate risk:

The Society is exposed to interest rate risk on its fixed rate and floating interest rate financial instruments. Fixed rate instruments subject the Society to a fair value risk while the floating rate instruments subject it to a cash flow risk. The Society is exposed to this type of risk as result of fixed rate investments in guaranteed investment certificates. The Society is also exposed to interest rate risks related to its long-term debt which is subject to floating rates of interest and has entered into an interest rate swap arrangement to manage the interest rate risk (notes 8 and 9).

It is management's opinion that the Society is not subject to any significant currency or other market risks related to its financial instruments.

16. Collingwood School Scholarship Fund:

The Society has established the Collingwood School Scholarship Fund (the "Fund") with the Vancouver Foundation to provide scholarship awards and bursaries to students of Collingwood School. The assets in the fund of \$428,959 (2018 - \$425,670) are administered by and remain with the Vancouver Foundation in perpetuity. As such, the Scholarship Fund is not recorded in these financial statements. The interest and return of capital received on this Fund during the year of \$15,709 (2018 - \$14,946) has been included in other revenue (note 13).

17. Collingwood School Foundation:

Included in accounts receivable is \$1,188 (2018 - \$3,242) due from the Foundation for reimbursement of administration expenses paid on the Foundation's behalf.

During the year, the Society received \$229,500 (2018 - \$1,300) from the endowment fund of the Foundation towards educational programs and financial aid.

In accordance with the services agreement entered into between the Society and the Foundation during fiscal 2019, the Society charged \$43,584 (2018 - nil) for services it provided to the Foundation for fiscal 2019. The Society in turn gifted the equivalent amount \$43,584 (2018 - nil) to the Foundation. These amounts have been included in the Other revenue and Gift to the Foundation figures in the statement of operations.

COLLINGWOOD SCHOOL SOCIETY

Notes to Financial Statements (continued)

Year ended June 30, 2019

17. Collingwood School Foundation (continued):

The net assets of the Foundation consist of a general fund of nil (2018 - \$106,179), restricted fund of \$219,696 (2018 - \$162,170), endowment fund - principal of \$11,299,820 (2018 - \$11,181,143) and endowment fund - distributable of \$673,365 (2018 - \$430,118) as at June 30, 2019.

18. Fundraising:

During the year, donations and fundraising were received related to the Tartan Fund and to the Master Campus Plan.

There are pledges of support for the Master Campus Plan totaling \$12,486,752 (2018 - \$12,486,952), of which \$12,093,700 (2018 - \$11,966,700) has been received and \$393,052 (2018 - \$520,252) in the form of pledges which have not yet been recognized in the financial statements.

19. Remuneration disclosure under BC Societies Act:

For the year ended June 30, 2019, the Society paid total remuneration of \$2,001,406 (2018 - \$2,183,659) to the top ten (2018 - ten) employees and contractors for services, each of whom received total annual remuneration of \$75,000 or greater.

No remuneration was paid to any member of board of directors.

20. Comparative information:

Certain comparative figures have been reclassified to conform with the financial statement presentation adopted for the current year.

21. Subsequent event:

Subsequent to year-end, the Society completed the purchase of a third strata unit to be used as rental housing for school faculty for cost of \$1,120,000. The purchase was financed by a bank term loan under the available bank facility (note 8).